

RULES & REGULATIONS

2018 BELTRAMI COUNTY FAIR CONCESSIONAIRE AND/OR EXHIBITOR RULES AND REGULATIONS

NO FREE GATE PASSES

If your check is cashed your IN the fair

No confirmations will be mailed out

“Set up BY 6 PM Wednesday and Tear Down AFTER 5 PM Sunday”

Please read the following rules and regulations over carefully as they contains policies that affect ALL CONCESSIONAIRES AND EXHIBITORS. The Fair Board reserves the right to limit or refuse space to anyone who does not comply with our policies or regulations.

1. All concessionaires or exhibitors will be required to make full payment of space at the time the contract is signed and returned to the Space Rental Manager. **NO SPACE WILL BE RESERVED WITHOUT PAYMENT.** All spaces not paid according to the contract specifications will be deemed invalid. Returning vendors will be given the same booth location as the previous year **providing the space rental fee is paid BY THE DUE DATE. There will be no guarantees of booth location or booth availability after the specified due date.** Any booth spaces not reserved and paid for by the due date will be sold on a “first come, first paid, first served” basis right up to fair time. No exhibitor will be allowed to set up without payment being made prior to set up time. If space is not paid for prior to set up time, the space will be sold to another exhibitor. If you set up without first paying for your space, you will be asked to tear down and the space will be sold. **PAYMENT FIRST – NO EXCEPTIONS!!**
2. Rude or unruly exhibitors to Fair Board Members, exhibitors or spectators will be removed from premises and forfeit rental fees and will not be invited back the following year.
3. Every individual or company doing business on the Fairgrounds must have a signed contract. Concessionaires or exhibitors are prohibited from assigning, subletting or transferring a space that has been allotted to them, nor shall they sell any product that has not been listed on the contract or approved by the Fair management. The management reserves the right to cancel, at any time for reasonable cause, all contracts made with the concessionaire or others.
4. **EACH CONCESSIONAIRE MUST CONFINE THEMSELVES TO THE SPACE OR SPACES ASSIGNED.** The distribution of handbills or other advertising matter is strictly prohibited, and no tacking or posting of advertising bills, cards, etc. will be permitted on any of the buildings or elsewhere. Exhibitors may advertise and distribute from their booth or exhibit only. **Walk around solicitors are prohibited.** Failure to comply will subject you to forfeiture of the space without reimbursement.
5. We would encourage you to adopt the following suggestions to make your display more effective and professional looking:
 - A. All renters must provide their own tables and chairs.
 - B. We strongly suggest that exhibitors create their own backdrops and environment in a professional and sharp-looking display which will help improve image and sales.

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6. No food or beverages are to be distributed by exhibitors inside the exhibit building.
7. ALL items are to be taken down and removed from your rented space no later than the day following the close of the fair unless prior arrangements are made with the Space Rental Manager or the Secretary Manager.
8. All concessionaires must keep their spaces in a sanitary condition by removing any filth and refuse, placing same in garbage containers. All containers must be placed where employees of the Fair may get to them with ease.
9. Concessionaires must not throw any refuse or empty any contaminated water or other fluids on the ground. All boxes are to be broken down and placed in the dumpster provided and all grease is to be placed in the container provided for the same. The first violation of this rule may cause concession to be closed and forfeiture of all fees paid and any additional fee for clean-up. Please recycle in bins around on grounds.
10. All food/items sold are subject to approval by Fair managements. Unless approved by the Fair management, no food/items may be given away which is sold elsewhere on the grounds.
11. The use of a loudspeaker, amplifier, radio or other sound devise must be regulated. The privilege will be revoked should the noise become too loud and complaints received.
12. **DO NOT DRIVE STAKES OR DIG ANYWHERE ON THE FAIR GROUNDS WITHOUT CHECKING WITH THE PROPER FAIR BOARD AUTHORITY AS THERE ARE UNDERGROUND ELECTRICAL CABLES LOCATED AROUND THE FAIR GROUNDS. THIS IS FOR YOUR SAFETY!!!**
13. If we receive an NSF check or the like from an exhibitor, the Fair shall revoke the privilege contract and no consideration will be given for space renewal.
14. If you wish to withdraw from participating in the Beltrami County Fair, you must notify the Space Rental Manager in writing no later than the date in the Rental Contract, otherwise you will forfeit all fees paid.
15. **CAMPING with your Motorhome, RV camper or a tent:
CAMPING IS AVAILABLE for an extra fee.
Contact Rina Phillips at bcmnfair@paulbunyan.net or call 218-444-8169.
Space is limited for electric plug ins, so contact Rina NOW.**
16. You must LIST ALL items you will be displaying or selling. PLEASE NOTE: The Fair Board does not allow the **selling of knives, guns, injurious weapons, tattoos** or any other product that would be harmful or not family oriented. The Fair Board reserves the right to assure that the fair portrays a WHOLESOME FAMILY ENTERTAINMENT IMAGE.

Chris Christiansen, Space Rental Manager
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