

INFORMATION SHEET

BELTRAMI COUNTY FAIR
2017 Exhibitor/Concessionaire Rental Contract

“YOU KEEP THIS FORM” *NO FREE GATE PASSES* *NO MAILED CONFIRMATIONS*

2017 Beltrami County Fair, Wednesday, August 9th through Sunday August 13th

Set up Noon – 6:00 PM Wednesday, August 9th

CANNOT set up on the grounds till Noon Wednesday. No one there to help you.

Food Vendors ...No plugging into electricity till Wednesday without an additional fee of \$10.00/day

Food Vendors in sites **11-16** will have a specific time to set up Wednesday in the circle this year, **ALL** be there by 11 AM Wednesday.

OPEN:	6:00 PM – 8:00 PM	Wednesday
	Noon – 8:00 PM	Thursday
	Noon – 10:00 PM	Friday & Saturday
	Noon – 5:00 PM	Sunday
	Tear Down:	After 5:00 PM Sunday

Cannot set up after 6:00 PM Wednesday and cannot get into building before NOON daily.

NO EXCEPTIONS!! The contract must be signed and returned to the Space Rental Manager along with **full payment and all required forms** by April 15, 2017. All reservations will be accepted for approval based upon the postmark date of the returned contract and fee paid. If you wish to withdraw from participation, you must notify the Space Rental Manager **IN WRITING** no later than July 1, 2017 or you will forfeit all fees paid.

FULL PAYMENT MUST BE MADE WITH CONTRACT AND BEFORE SET UP. All renters are required to check in with the **SPACE RENTAL MANAGER** at the commercial exhibit building or at the fair office to get your space assignment **before setting up. DO NOT SET UP BEFORE TALKING TO JOE!** If you set up in the wrong space or take more space than rented, your booth/concession will be moved and you will be required to pay \$100 before you are able to open for business. Outside spaces will have signs marking your spot. Inside booth space will be labeled with name in booth.

You must **LIST ALL** items you will be displaying or selling. **PLEASE NOTE:** The Fair Board does not allow the **selling of knives, guns, injurious weapons, tattoos,** or any other product that would be harmful or not family oriented. The Fair Board reserves the right to assure that the fair projects a **WHOLESOME FAMILY ENTERTAINMENT IMAGE.**

Please be sure your electrical cords and disconnects meet code this year as you will be inspected by the electrical inspector and closed down if you do not comply.

Make check payable to Beltrami County Fair for the **FULL** rental amount and I need **ALL** these forms **NOW...**

- 1 Rental Contract**
- 2. Hold Harmless Agreement**
- 3. ST 19 (From everyone)**
- 4. CERTIFICATE OF LIABILITY INSURANCE**
- 5. Payment in FULL**

Mail to: Joe Waslaski, Space Rental Manager, 8011 Birchmont Beach Road NE, Bemidji, MN 56601

Booth/vendor space will be assigned on set up day – not before. Please do not call to find out where your booth will be – it **WILL NOT** be assigned until fair time. If your check has been cashed, you're "IN" the fair, no written confirmations will be sent out. Thanks
Questions, please contact me at 218-751-3159 W or e-mail goldmine@paulbunyan.net.

CAMPING IS AVAILABLE:: for an extra fee Contact RINA PHILIPS at:
bcmnfair@paulbunyan.net Or call 218-444-8169

SPACE IS VERY LIMITED for electric plug ins, so contact Rina NOW.....