

# 2021 CHECK LIST Reminder

**These are the things I need you to send in all at once so your file is complete  
PLEASE LOOK THIS OVER AND DO "ALL" THE ITEMS  
to make things easier for both of us.**

**THANKS**

Make check payable to Beltrami County Ag for the **FULL** rental amount and return ALL these forms ASAP.....

1. Vendor Rental Contract Application
2. Hold Harmless Agreement
3. ST-19 Form
4. Payment in FULL (Cash, Money Order, Check, **NEW\*\* Credit Cards** (+4% Convenience Fee)-email/call to inquire if you want to use a credit card as a form of payment.
5. Insurance Certificate of Liability: Must List Beltrami County, Beltrami County Agriculture Association, Beltrami County Fair Board, Space Rental Manager, 7223 Fairgrounds Road NW, Suite 7B, Bemidji MN 56601

**So please check each of the 5 items off as you put them into the envelope because your space WILL NOT be reserved without all the required items above. Its takes a lot of extra time to call you or mail you a note asking for items you did not send in that are needed to be a part of this years fair.**

**\*NO FREE GATE PASSES\***

**\* If your check is cashed, you are "IN" the fair. No written confirmations are sent out\***

PRINT FORMS OUT AND MAIL TO:

Chris Christiansen  
Space Rental Manager  
51722 Wildflower Drive  
Bemidji, MN 56601  
E-mail [vendors@beltramicountyfair.org](mailto:vendors@beltramicountyfair.org)